

CHIEFTEK PRECISION CO., LTD

Meeting Notice for Annual Shareholders' Meeting of 2024

1. The company will hold the 2024 Annual Shareholders' Meeting on Thursday, May 30, 2024 at 9:00 a.m. at 2F.-1, No.26, Nanke 3rd Rd., Xinshi Dist., Tainan City 744, Taiwan, R.O.C. (Southern Science Park Industries). The check-in process for shareholders will start at 8:30 a.m., the same as the meeting one.

The agenda for the meeting is as follows:

I. Report Items :

- (1) To Report the Business of 2023.
- (2) Audit Committee's Audit Report on 2023 Financial Statements.
- (3) To Report on 2023 Employees' Profit Sharing Bonus and Directors' Compensation report.
- (4) To Report on the Resolution and Execution of Purchasing Company Shares.
- (5) To Report on 2023 Report on Procedure for Making Endorsements/Guarantees for Others.
- (6) To Report on 2023 Cash Distribution of Profit.
- (7) To Report on Amendments of the Company's "Rules of Procedure for Board of Directors' Meeting"

II. Acknowledged Matters :

- (1) To Acknowledge 2023 business report and financial statements proposal.
- (2) To Acknowledge 2023 earnings distribution proposal.

III. Discussion Items :

- (1) To Amendments of Partial Articles of the Company's "Operating Procedures of Endorsements/Guarantees".

IV. Extemporary Motion :

2. The Company's Profit Distribution for year 2023 has been accepted by board on February 26, 2024 as follows :
 - I. The cash dividends of shareholders distributed in this plan amounted to NT\$69,809,443. Based on the actual number of shares in circulation, NT\$0.8 per share was allotted.
 - II. After the Annual Shareholders' Meeting Approved, the Board of Directors will be authorized to establish the Record Dates for Distribution of Dividends.

3. According to Company Act, Article 165: the Closure Period is from April 1, 2024 to May 30, 2024.
4. Enclosed Please Find one copy of the Shareholder Attendance Notice for the Annual Shareholders' Meeting and a Proxy Form. If You wish to Attend the Meeting in Person, Please sign or Stamp your Personal Chop on the Notice and Proceed with the Check-in on the day of the meeting (Please Do Not Send the Signed Notice to the Company if You Intend to Attend in Person). If You wish to Delegate a Proxy to Attend the Meeting, Please Sign or Stamp your Personal Chop on the Proxy Form, Properly fill in the Name of Your Proxy and Deliver (mail) the Same (which must be Delivered within Five (5) Days (May 24, 2024) Prior to the Meeting) to the Company's Designated Stock Agent, i.e. Fubon Securities, Stock Register Agency Department, at 11F., No. 17, Xuchang St., Zhongzheng District, Taipei.
5. If there is a Request of a public solicitation of proxy for this Annual Shareholders' Meeting, the Company will Upload a Summary Table of Information from Solicitors to the Website of the Securities and Futures Institute at <http://free.sfi.org.tw> before April 29, 2024. Investors may Directly Enter the Website and Go to "System for Free Inquiry of Relevant Information on Proxy Announcement" then Click to Choose "Please Enter for Inquiry on Meeting Information for Proxy Announcement" and Type in Any Inquiries (Company Code: 1597).
6. According to Securities and Exchange Act, Article 26-2 : The Notice of the Shareholders' Meeting to be Given by an Issuer to Shareholders who Own Less than 1,000 Shares of Nominal Stocks may be Given in the Form of a Public Announcement; for a Regular shareholders Meeting, such Public Announcements shall be Served with Thirty Days Prior Notice.
7. The shareholder voting right could be exercised through the Internet during the period from April 30, 2024 to May 27, 2024. Please login to the TDCC (Taiwan Depository & Clearing Corporation) website (<http://www.stockvote.com.tw>) to exercise voting rights in accordance with the online instruction.
8. According to Article 172 of the Company Law, Articles 26-1 and 43-6 of the Securities Exchange Act and related laws and regulations, the main content of the shareholders' general meeting must be read in detail at the Public Information Observatory (<https://mops.twse.com.tw>) Select "eBook/Annual Report and Shareholders' Meeting Relevant Information" or click "Basic Information/Company Basic Information/Company Website" links to company websites.

9. Our company has entrusted Fubon Securities Co., Ltd., Stock Affairs Agency Department to act as the proxy for this shareholder meeting. Shareholders who wish to delegate a proxy agency to attend should fill in their name and sign or stamp on the fifth copy of the proxy form. The delegation can be processed from April 30, 2024 to May 24, 2024 year of the Republic of China, at Fubon Securities Co., Ltd., Stock Affairs Agency Department (11F., No. 17, Xuchang St., Zhongzheng District, Taipei).
10. No Souvenirs will be provided at this Annual Shareholders' Meeting.

Sincerely Yours,
Board of Directors
Chieftek Precision Co., Ltd.